

**HOUSING AUTHORITY OF THE TOWN OF WEST NEW YORK**

**INVITATION FOR BID**

**EMERGENCY GENERATOR SERVICES**

The Housing Authority of the Town of West New York (hereinafter referred to as the "Authority") invites sealed bids for the provision of Emergency Generator Services involving repairs/replacement to our generator systems located within Authority owned Public Housing developments in the Town of West New York, New Jersey. Bids will be received at the main office of the Authority at 6100 Adams Street, West New York, New Jersey 07093, until 11:30 A.M. on November 14, 2024 at which time they will be opened publicly and read aloud.

The bid shall be for services for a two-year period.

The successful bidder shall employ bonded employees to perform the work, and shall furnish proof of same to the Authority.

Attention is called to the provision for equal employment opportunity and bid conditions of Executive Order 11625 regarding provisions and procedures pertaining to the minority business enterprises program in connection with HUD projects, Executive Order 11246 and Section 3 of the Housing and Urban Development Act 1968, as set forth in Title 24, Part 135. Section 3 requires that to the greatest extent feasible opportunities for training be given lower-income residents of the project areas and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the areas of the projects.

The Authority solicits and encourages minority business enterprise participation. MBE' will be afforded full consideration of their responses and will not be subjected to discrimination. Bidders will be required to comply with the Authority's Minority Interest Enterprise Program goal requirement where applicable.

"All laborers and mechanics employed or working upon site(s) of the work shall be paid wages and receive fringe benefits computed at rated not less than those minimums contained in the most recent wage determination by the State of New Jersey. The applicable rates shall be the rates set forth therein for Hudson County."

Bidding documents, including specifications, may be obtained at the Authority's main office, or by telephoning (201) 868-6100 between the hours of 9:00 A.M. and 5:00 P.M., Monday thru Friday or visiting said office 9:00 A.M. – 5:00P.M.

The Authority reserves the right to reject any or all bids and to waive any informalities in biddings. Contract award will be made to the lowest responsible and responsive bidder whose bid meets the requirements of the invitation for bids. A contract will be awarded only to the corporation or other entity under whose name qualification, pre-qualification (where provided for by the Authority and applicable), bonding documentation and other documentation are submitted. Corporate affiliates, subsidiary or Parent Corporation or related entities are not automatically qualified.

Notice of contract award will be given to the general public and to unsuccessful bidders within ten (10) days of same.

The Authority will only accept original and originally executed bidding documents (including but not limited to Bid; Affidavits; Statement of Bidder's Qualification Questionnaire; Company Information Sheet; Previous Participation Certificate; Bid Bond).

Photocopies and other telefax copies of such documents will not be accepted in lieu of originals.

All bidders will be required to submit a bid guarantee with their bid, same shall be in the form of a certified or cashier check made payable to the Authority in the amount of One Thousand (\$1,000.) or U.S. Government Bond (s) at par value or a bid bond executed by a surety company qualified to do business in the State of New Jersey.

All bidders will be required to submit with their bid an insurance certificate(s) evidencing the fact that they carry sufficient insurance to protect them and the Housing Authority from any property damage or bodily injury claims arising out of the contract work. Required insurance coverage shall include:

- 1) Workers Compensation Insurance applicable to the laws of the State of New Jersey, and Employer's Liability Insurance as required by applicable State of Federal Law.
- 2) Comprehensive General Liability Policy coverage shall be in accord with the standard coverage form currently in use in the State of New Jersey; same shall not be circumscribed by any endorsements limiting the breath of coverage. Limits shall not be less than \$1,000,000 single limit coverage for personal liability and \$500,000 for property damage liability.

The bid guarantee shall insure the execution of the Contract and the furnishing of Performance and Payment Bond(s). Consent of Surety must be furnished with any and all forms of bid guarantee, including checks.

The successful bidder will be required to furnish and pay for satisfactory Performance and Payment Bond(s) in amount equal to Five Thousand Dollars (\$5,000).

Bid Bond, Consent of Surety, Performance and Payment Bond(s) must be obtained from Bid Bond/Surety Companies listed on the New Jersey List of Approved Surety Companies.

In accord with the State of New Jersey of 2004 A-13130, CH57, as of September 1, 2004 all parties doing business with public agencies, in the State of New Jersey, excluding non-profit organizations and other government agencies are required to be registered with the NJ State of Department of Treasury and to provide such agencies with a copy of their Business Registration Certificate before entering into a contractual agreement (formal contract, purchased order, etc.) with such agencies for the provision of goods or services at a cost in excess of 15% of the State mandated bid threshold.

The subject registration can be accomplished via the Internet:

<http://www.nj.gov/dca/lgs/lpcl/busregis/nj-reg-a.pdf>

Note: It is expected that the value of the contract to be awarded under this Invitation for Bids will exceed the Pay-to-Pay threshold.

Respondents are advised of the responsibility to file an annual disclosure statement on political contributions with the State of New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44-A-20.13 (P.L. 2005, c. 271. s 3) if they receive contracts in excess of \$50,000.00 from public entities in a calendar year. It is the contractor's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELC at 888-314-3532 pr at [www.elec.state.nj.us](http://www.elec.state.nj.us).

All bidders must furnish the Housing Authority with a copy of their Business Registration Certificate issued by the NJ State Department of the Treasury – Division of Revenue, as per the NJ Laws of 2004 – A13130, Chapter 57.

All bids and security must be enclosed in a properly sealed envelope bearing on the outside the words "Bid Documents Electrical Services," the name of the bidder, the date and time for receipt of bids, and any project or other identifying number or name.

No bid shall be withdrawn for a period of sixty (60) days subsequent to bid opening without consent of the Authority.

David Hepperle  
Executive Director