

MINUTES OF REGULAR CAUCUS MEETING – MAY 20, 2019

Minutes of Scheduled Caucus Meetings of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 17, 2018.

Secretary Robert DiVincent called the scheduled meeting to order at 7:30 p.m.

ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETINGS, SCHEDULED REGULAR MEETING, AND THE ANNUAL RE-ORGANIZATIONS MEETINGS DATED DECEMBER 17, 2018 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, AND THE CLERK OF THE TOWN OF WEST NEW YORK.

All Commissioners were present.

Mr. DiVincent referred to item #3 – Minutes of previous schedule meeting dated April 19, 2019 asking if there were any corrections, additions, comments or questions. There were none.

Mr. DiVincent then referred to items #4 through #6 – Claims–General Fund Program, Capital Fund Program and Section 8/WTW Program, asking if there were any corrections, additions, comments or questions. There were none.

With regard to Item # 7 New Business

RESOLUTION NO. 2019-004 Authorizing Agreement for Employment of Robert DiVincent as Executive Director.

RESOLUTION NO. 2019-007 Approval of Audit for the Housing Authority of the West New York – FYE 9/30/2018

RESOLUTION NO. 2019-008 Capital Fund Program (CFP) Program Amendment to the Consolidated Annual Contribution Contract (Form Hud-53012)

At this time Mr. DiVincent informed the Board that this will be the last Capital Fund to be awarded, next year it will be a fully RAD Program.

RESOLUTION NO. 2019-009 Resolution of Appreciation

At this time Chairman Parkinson mention that he would like to send a newsletter to all residents to keep them informed. Mr. DiVincent informed the Board that the process has started already.

Mr. DiVincent informed the Board that the doors at 515-54th Street are now officially been locked at night and the next building to be lock at night will be 590-62nd Street.

At this time Chairman Parkinson made a motion to adjourn and Commissioner Fernandez seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent,
Secretary

MINUTES OF REGULAR MEETING MAY 20, 2019

Minutes of Scheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 17, 2018.

Secretary Robert DiVincent called the meeting to order at 8:00 p.m.

ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 17, 2018 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, THE CLERK OF THE TOWN OF WEST NEW YORK

Saluted the Flag

The roll was called as follows:

PRESENT: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez, Commissioner Velasquez and Frank Borin.

ABSENT: None

At this time Mr. DiVincent referred to item # 3 A- Minutes of Previous schedule meeting dated May 19, 2019. Board was asked to approve as presented. Said motion was made by Chairman Parkinson and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Mr. DiVincent referred to items #4- Claims – General Fund, #5- Claims – Capital Fund Program #6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Chairman Parkinson and seconded Commissioner Fuentes. The roll was called as follows:

YEAS: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Mr. DiVincent referred to Item #7

At this time Resolution No. 2019-004 was read as follows:

WHEREAS, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

RESOLUTION AUTHORIZING AN AGREEMENT FOR EMPLOYMENT OF AN EXECUTIVE DIRECTOR

WHEREAS, the Housing Authority of the Town of West New York, in the County of Hudson (the "Housing Authority") is a public body corporate and politic, constituting an agency and instrumentality of the Town of West New York, County of Hudson, State of New Jersey, created pursuant to the provisions of the Housing Authorities Law, Chapter 67 of the Pamphlet Laws of 1950, codified at N.J.S.A. 55:14A-1 et seq., repealed and replaced by the Local Redevelopment and Housing Law, under Chapter 79 of the Pamphlet Laws of 1992, as amended and supplemented, and codified at N.J.S.A. 40A:12A-1 et seq. (the "Act"); and

WHEREAS, pursuant to N.J.S.A. 40A-12A-18, and as approved by the New Jersey Department of Community Affairs, Division of Housing and Community

Resources, the Housing Authority has had a renewing five (5) year employment agreement with its Executive Director, Robert A. DiVincent since October 14, 1999; and

WHEREAS, the Housing Authority has undertaken and completed the performance evaluation as required by the existing employment agreement; and

WHEREAS, the Housing Authority desires to renew the existing employment agreement for an additional five (5) year term.

NOW, THEREFORE, BE IT RESOLVED that the Housing Authority's Chairman and its Assistant Secretary, are authorized to execute, on behalf of the Housing Authority, an employment agreement in the form attached hereto, with the Housing Authority's Executive Director, Robert A. DiVincent.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-007 was read as follows:

WHEREAS, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

WHEREAS, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

WHEREAS, N.J.S.A. 405A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended September 30, 2018 has been completed and filed with the Local Finance Board of the State of New Jersey pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and by the Local Finance Board, and

NOW THEREFORE BE IT RESOLVED, that the governing body of the Housing Authority of West New York hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended September 30, 2018 and specifically has reviewed the section of the audit report entitle "Notes to Financial Statements", "Supplemental Information" and "Findings and Recommendations" and has evidenced same by group0 affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified copy of this Resolution.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Commissioner Fuentes and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-008 was read as follows:

WHEREAS, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

WHEREAS, The West New York Housing Authority – NJ 030 (herein called the “PHA”) and the United States of America, Secretary of Housing and Urban Development (herein called “HUD”) entered into Consolidated Annual Contributions Contract(s) (ACC) Number(s) NY391 dated 8/1/1950

WHEREAS, HUD has agreed to provide CFP assistance, upon execution of this Amendment, to the PHA in the amount to be specified be specified in the attached form HUD-53012 for the purpose of assisting the PHA in carrying out capital and management activities at existing public housing developments in order to ensure that such developments continue to be available to serve low-income families. HUD reserves the right to provide CFP assistance in this FY to the PHA. HUD will provide a revised ACC Amendment authorizing such additional amounts.

\$ 926,068.00 for Fiscal year 2019 to be referred to under Capital Fund Grant Number NJ39P03050119 PHA Tax Identification Number (TIN): On File DUNS Number: On File.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Fuentes. The roll was called as follows:

YEAS: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-009 was read as follows:

WHEREAS, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

WHEREAS, the Housing Authority of the Town of West New York, in the County of Hudson (the “Housing Authority”) is a public body corporate and politic, constituting an agency and instrumentality of the Town of West New York, County of Hudson, State of New Jersey (“West New York”), created pursuant to the provisions of the Housing Authorities Law, Chapter 67 of the Pamphlet Laws of 1950, codified at N.J.S.A. 55:14A-1 et seq., repealed and replaced by the Local Redevelopment and Housing Law, under Chapter 79 of the Pamphlet Laws of 1992, as amended and supplemented, and codified at N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

WHEREAS, in October, 2018, the Housing Authority received a commitment from HUD to convert its senior public housing projects to Housing Authority owned and

operated senior affordable housing under the Rental Assistance Demonstration Program, P.L. 112-55 (2012) (“RAD”), administered by HUD; and

WHEREAS, the Housing Authority closed its RAD conversion on March 21, 2019; and

WHEREAS, the Housing Authority also received a 2019 Capital Fund Grant from HUD, in the amount of \$ 926,068.00; and

WHEREAS, the Commissioners of the Housing Authority want to express their sincere appreciation and gratitude to Senator Robert Menendez, Senator Cory Booker, and Congressman Albio Sires for their continuous hard work on behalf of, and their unwavering support of, senior affordable housing projects and initiatives in West New York.

NOW, THEREFORE, BE IT RESOLVED that the Housing Authority’s Board of Commissioners hereby extend their thanks and appreciation to Senator Robert Menendez, Senator Cory Booker and Congressman Albio Sires for their support of the Housing Authority and for their support of the Housing Authority’s continued efforts to provide affordable housing to West New York’s senior population.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Fuentes. The roll was called as follows:

YEAS: Chairman Parkinson, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Chairman Parkinson made a motion to change the time of the meetings for the rest of the year: Caucus at 7:00 pm and Regular Meeting at 7:30 pm. Said motion was seconded by Commissioner Gomez. Resolution will be ready by next meeting.

At this time Commissioner Fuentes made a motion to adjourn and Chairman Parkinson seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent
Secretary