

**MINUTES OF REGULAR CAUCUS MEETING – JUNE 24, 2019**

**Minutes of Rescheduled Caucus Meetings of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 17, 2018.**

Secretary Robert DiVincent called the scheduled meeting to order at 7:30 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE RESCHEDULED CAUCUS MEETINGS, RESCHEDULED REGULAR MEETING, AND THE ANNUAL RE-ORGANIZATIONS MEETINGS DATED DECEMBER 17, 2018 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, AND THE CLERK OF THE TOWN OF WEST NEW YORK.**

All Commissioners were present with the exception of Vice-Chairperson Reyes.

Mr. DiVincent referred to item #3 – Minutes of previous schedule meeting dated May 20, 2019 asking if there were any corrections, additions, comments or questions. There were none.

Mr. DiVincent then referred to items #4 through #6 – Claims–General Fund Program, Capital Fund Program and Section 8/WTW Program, asking if there were any corrections, additions, comments or questions. There were none.

With regard to Item # 7 New Business

RESOLUTION NO. 2019-010 AWARD EXTERMINATING SERVICES CONTRACT (EXCLUDING BEDBUGS)

RESOLUTION NO. 2019-011 AWARD REMOVAL OF EXISTING FLOOR TILES AND COVE BASE & INSTALLATION OF NEW FLOOR TILES AND COVE BASE FLOOR TILE REMOVAL TO KENNDY FLOORS

RESOLUTION NO. 2019-012 AWARD EXTERMINATING SERVICES

RESOLUTION NO. 2019-013 AWARD STORM & SANITARY DRAIN CLEANING SERVICES CONTRACT TO HERNANDEZ PUMBLING

RESOLUTION NO. 2019-014 AWARD ELECTRICAL SERVICES (LABOR ONLY)

RESOLUTION NO. 2019-015 RESOLUTION AUTHORIZING A CHANGE OF MEETING TIME

RESOLUTION NO. 2019-016 RESOLUTION AUTHORIZING A SECTION 8 VOUCHER ON AN EMERGENT BASIS DUE TO FAMILY TRAGEDY

At this time Mr. DiVincent asked if there were any additions, comments or questions. There were none.

At this time Chairman Parkinson made a motion to adjourn and Commissioner Fernandez seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent,  
Secretary

**MINUTES OF REGULAR MEETING JUNE 24, 2019**

**Minutes of Rescheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 17, 2018.**

Secretary Robert DiVincent called the meeting to order at 8:00 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 17, 2018 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, THE CLERK OF THE TOWN OF WEST NEW YORK**

Saluted the Flag

The roll was called as follows:

- PRESENT: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez, Commissioner Velasquez and Frank Borin.
- ABSENT: Vice-Chairperson Reyes

At this time Mr. DiVincent referred to item # 3 A- Minutes of Previous schedule meeting dated May 20, 2019. Board was asked to approve as presented. Said motion was made by Chairman Parkinson and seconded by Commissioner Fernandez. The roll was called as follows:

- YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez
- NAYS: None

At this time Mr. DiVincent referred to items #4- Claims – General Fund, #5- Claims – Capital Fund Program #6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Chairman Parkinson and seconded Commissioner Fuentes. The roll was called as follows:

- YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez
- NAYS: None

At this time Mr. DiVincent referred to Item #7

At this time Resolution No. 2019-010 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Housing Authority of the Town of West New York advertised for a 2 year Exterminating Services bid excluding bedbugs; and

**WHEREAS**, on Thursday, June 13, 2019, the Authority received two (2) proposals from

<b><u>BIDDER</u></b>	<b><u>AMOUNT</u></b>
<b>Mitebusters</b>	<b>\$19,920.00</b>
<b>Bug-Eliminators</b>	<b>\$31,200.00</b>

**WHEREAS**, bids have been reviewed by Housing Authority Attorney, Frank Borin, and found in legal conformance with the specifications; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of this Authority that the Executive Director be and is hereby authorized to enter into Exterminating Services with *Mitebusters* as the lowest responsive bidder.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Commissioner Fuentes and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-011 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, on June 13, 2019, the Authority received the following bids for Removal and Installation of Floor Tiles and Cove Base:

**REMOVAL & DISPOSAL    REMOVAL & DISPOSAL    INSTALLATION**  
**INSTALLATION BIDDER    OF EXISTING TILE    OF EXISTING COVE BASE**  
**NEW VCT TILE NEW COVE BASE**

**Senco Metals                    \$2.00 Sq. Ft.                    \$1.00 Ln. Ft.                    \$5.00 Sq. Ft.    \$2.00 Ln. Ft.**

**Kennedy Floors \$0.50 Sq. Ft.                    \$0.25 Ln. Ft.                    \$1.33 Sq. Ft.    \$0.99 Ln. Ft.**

**WHEREAS**, the Authority has been advised by its Counsel, Frank Borin, **Kennedy Floors**, is therefore the lowest responsive bidder.

**NOW, THEREFORE BE IT RESOLVED** that the Authority hereby award Removal and Installation of Floor Tiles and Cove Base Contract for their price bid.

**BE IT FURTHER RESOLVED**, that the Authority Chairman and Executive Director are hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Commissioner Fuentes and seconded by Commissioner Velasquez. The roll was called as follows:

YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-012 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Housing Authority of the Town of West New York advertised for a 2 year Exterminating Services; and

**WHEREAS**, on Thursday, June 13, 2019, the Authority received one (1) proposal from

**BIDDER**

**PRICE/UNIT- 5 TREATMENTS**

**Mikebuster**

**\$380.00**

**WHEREAS**, bids have been reviewed by Housing Authority Attorney, Frank Leanza, and found in legal conformance with the specifications; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of this Authority that the Executive Director be and is hereby authorized to enter into Exterminating Services with *Mikebuster* as the most responsive bidder.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-013 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Authority accepted proposals for the following services “**Storm and sanitary Sewer Cleaning System**”, on or before Thursday, June 13, 2019 at 10:45 AM; and

**WHEREAS**, All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies; and

**WHEREAS**, on Thursday, June 13, 2019, the Authority received two (2) proposals from:

**NAME**

**Hernandez Sewer & Drain Cleaning Services – Bogota, NJ**

**National Water Main Cleaning- Kearny, NJ**

**WHEREAS**, bids have been reviewed by Housing Authority Attorney, Frank Borin, and found in legal conformance with the specifications; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of this Authority that the Executive Director be and is hereby authorized to enter into Storm and Sewer Sanitary Cleaning Systems with *Hernandez Sewer & Drain Cleaning Services* as the lowest responsive bidder.

**NOW, THEREFORE BE IT RESOLVED** that the Authority hereby award the Storm and Sanitary Sewer Line Cleaning Systems 2 year Contract to **Hernandez Sewer & Drain Cleaning Services** for their price bid.

**BE IT FURTHER RESOLVED**, that the Authority Chairman and Executive Director are hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Commissioner Fuentes and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-014 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, on Thursday, June 13, 2019 at 11:00 a.m. the Authority received the following bids for Electrical Services:

<u>Flat Hourly Rate</u> <u>Name of Bidder</u> <u>Sat/Sun/Holidays</u>	<u>Flat Hourly Rate</u>		<u>Flat Hourly Rate</u>	
	<u>Regular</u>	<u>Hours Mon-Fri</u>	<u>after Regular</u>	<u>Hours Mon-Fri</u>
<b>Magic Touch Keyport, NJ</b>	<b>\$106.75</b>	<b>\$160.13</b>	<b>\$213.50</b>	
<b>Vanore Electric Hackensack, NJ</b>	<b>\$89.86</b>	<b>\$134.79</b>	<b>\$179.78</b>	
<b>Sals Electric Jersey City, NJ</b>	<b>\$130.00</b>	<b>\$195.00</b>	<b>\$260.00</b>	

**NOW, THEREFORE BE IT RESOLVED** that the Authority hereby award the Electrical Services Contract to **Vanore Electric** as the lowest bidder;

**BE IT FURTHER RESOLVED**, that the Authority Chairman and Executive Director are hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Velasquez. The roll was called as follows:

YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-015 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Housing Authority of the Town of West New York, in the County of Hudson (the "Authority") is a public body corporate and politic, constituting an agency and instrumentality of the Town of West New York (the "Town"), County of Hudson, State of New Jersey, created by the Town pursuant to the provisions of the Housing Authorities Law, Chapter 67 of the Pamphlet Laws of 1950, codified at N.J.S.A. 55:14A-1 et seq., repealed and replaced by the Local Redevelopment and Housing Law, under Chapter 79 of the Pamphlet Laws of 1992, as amended and supplemented, and codified at N.J.S.A. 40A:12A-1 et seq. (the "Act"); and

**WHEREAS**, the Authority has previously set its regular Board of Commissioners Meeting times as 7:30 p.m. for the Caucus Meeting and 8:00 p.m. for the Regular Meeting; and

**WHEREAS**, the Authority desires to change its Meeting times to 7:00 p.m. for the Caucus Meeting and 7:30 p.m. for the Regular Meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF WEST NEW YORK** as follows:

1. The Executive Director is hereby authorized to take the steps necessary to publicly notice the change of its regular Board of Commissioners Meeting times from 7:30 p.m. for the Caucus Meeting and 8:00 p.m. for the Regular Meeting to 7:00 p.m. for the Caucus Meeting and 7:30 p.m. for the Regular Meeting.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Gomez. The roll was called as follows:

YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Resolution No. 2019-016 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter "Authority") is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Housing Authority of the Town of West New York, in the County of Hudson (the "Authority") is a public body corporate and politic, constituting an agency and instrumentality of the Town of West New York (the "Town"), County of Hudson, State of New Jersey, created by the Town pursuant to the provisions of the Housing Authorities Law, Chapter 67 of the Pamphlet Laws of 1950, codified at N.J.S.A. 55:14A-1 et seq., repealed and replaced by the Local Redevelopment and Housing Law, under Chapter 79 of the Pamphlet Laws of 1992, as amended and supplemented, and codified at N.J.S.A. 40A:12A-1 et seq. (the "Act"); and

**WHEREAS**, the Authority operates and maintains a Section 8 voucher program; and

**WHEREAS**, in very limited instances, Section 8 vouchers can be provided on an emergent basis outside of the normal waiting period; and

**WHEREAS**, Authority residents Erika Flores and Rosa Jurado have suffered a family tragedy with the recent sudden death of their mother, Maria Flores, a former resident of the Authority, and are in need of emergency assistance so that they do not get displaced from their housing; and

**WHEREAS**, the Authority desires to provide a Section 8 voucher, on an emergent basis, to Erika Flores and Rosa Jurado.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWN OF WEST NEW YORK** as follows:

1. The Executive Director is hereby authorized to take the steps necessary to provide a Section 8 voucher to Erika Flores and Rosa Jurado on an emergent basis.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Parkinson, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez and Commissioner Velasquez

NAYS: None

At this time Chairman Parkinson made a motion to adjourn and Commissioner Gomez seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent  
Secretary