

**MINUTES SCHEDULED CAUCUS MEETING – JUNE 16, 2014**

**Minutes of Scheduled Caucus Meetings of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 16, 2013.**

Chairman Rodriguez called the scheduled meeting to order at 7:30 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETINGS, SCHEDULED REGULAR MEETING, AND THE ANNUAL RE-ORGANIZATIONS MEETINGS DATED DECEMBER 16, 2013 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, AND THE CLERK OF THE TOWN OF WEST NEW YORK**

Mr. DiVincent called the roll. All Commissioners present except for Comm. Camilo.

Mr. DiVincent referred to item #3 – Minutes of previous scheduled regular meeting dated May 19, 2014 asking if there were any corrections, additions, comments or questions. There were none.

Mr. DiVincent then referred to items #4 through #6 – Claims–General Fund Program, Capital Fund Program and Section 8/WTW Program, asking if there were any corrections, additions, comments or questions. There were none.

Mr. DiVincent then referred to item #7 – New Business

Resolution No. 2014 – 014 Resolution authorizing Agreement for employment of Robert DiVincent as Executive Director. There were no changes made to the contract.

Commissioner Fuentes was congratulated for completing all the required courses. Comm. Fuentes complimented the West New York Housing Authority and informed the Board that this Authority is utilized as an example by the instructors as a “well run” Authority.

The Board was informed that the Authority will no longer be managing Horizon Heights (4906 Broadway) due to the proposed managing fee. Luis Rueda will continue to do the maintenance work at the building as their employee.

There is only pending litigation – involving previous employee, Walter Lopez who included himself in the lawsuit filed by Al Bringa vs the Authority. There has been no resolution to the matter.

Commissioner Guzman commented how satisfied she is with Mr. DiVincent as the Executive Director. The entire Board agreed.

Mr. DiVincent then referred to item #8 – Report from Destiny Portillo – Tenants by Occupancy Date and Report from Wanda Peguero – Social Services.

Motion to adjourn made by Comm. Guzman and seconded by Comm. Fernandez

Meeting adjourned at 7:40 p.m

Respectfully Submitted,

Robert A. DiVincent  
Secretary

**MINUTES SCHEDULED REGULAR MEETING JUNE 16, 2014**

**Minutes of Scheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 16, 2013.**

Chairman Rodriguez called the meeting to order at 8:00 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 16, 2013 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, THE CLERK OF THE TOWN OF WEST NEW YORK**

Saluted the Flag

The roll was called as follows:

PRESENT: Commissioners Camilo, Fernandez, Fuentes, Guzman, Vice-Chairperson Roque and Chairman Rodriguez

ABSENT: Comm. Camilo

At this time Mr. DiVincent referred to item # 3 - Minutes of Previous Regular Meeting dated May 19, 2014. Board was asked to approve as presented. Said motion was made by Comm. Guzman and seconded by Comm. Fernandez. The roll was called as follows:

YEAS: Commissioners Fernandez, Fuentes, Guzman, Vice-Chairperson Roque and Chairman Rodriguez

NAYS: None

At this time Mr. DiVincent referred to items #4- Claims – General Fund, #5- Claims – Capital Fund Program # 6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Comm. Fuentes and seconded Comm. Guzman. The roll was called as follows:

YEAS: Commissioners Fernandez, Fuentes, Guzman, Vice-Chairperson Roque and Chairman Rodriguez

NAYS: None

At this time the Mr. DiVincent referred to Item #6

At this time Resolution No. 2014-014 was read as follows:

**RESOLUTION AUTHORIZING AN AGREEMENT FOR EMPLOYMENT OF AN EXECUTIVE DIRECTOR**

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C.79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, pursuant to N.J.S.A. 40A-12A-18, and as approved by the Department of Community Affairs, Division of Housing and Community Resources, the Authority has had a renewing five (5) year employment contract with its Executive Director, Robert A. DiVincent since October 14, 1999; and

**WHEREAS**, the Authority’s Chairman has completed the Performance Evaluation as required by the existing employment contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority’s Chairman and its assistant secretary, are authorized to execute, on behalf of the Authority, an Agreement of the form attached hereto, with the Authority’s Executive Director, Robert A. DiVincent.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Comm. Guzman and seconded by Comm. Fernandez. The roll was called as follows:

YEAS: Commissioners Fernandez, Fuentes, Guzman, Vice-Chairperson Roque and Chairman Rodriguez

NAYS: None

Mr. DiVincent thanked the Board and declared Resolution No. 2014 – 014 so moved.

At this time Secretary DiVincent referred to items #8, A, B, C and accepted as follows:

- 7A) Report from Executive Director, Robert A. DiVincent
- 7B) Report from Destiny Portillo - Tenants by Occupancy Date
- 7C) Report from Wanda Peguero – Social Services

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made Comm. Guzman by and seconded by Vice-Chair Roque. The roll was called as follows:

YEAS: Commissioners Fernandez, Fuentes, Guzman, Vice-Chairperson Roque and Chairman Rodriguez

NAYS: None

The Board agreed to postpone the August meeting to the 25<sup>th</sup> as the original scheduled date will be a conflict for some of the Comms. vacation dates.

Chairman Rodriguez informed the Board that our previous employee Magda Alfonso had surgery and was recovering well.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to adjourn. Said motion was made by Vice-Chair Roque and seconded by Comm. Fuentes. The roll was called as follows:

YEAS: Commissioners Fernandez, Fuentes, Guzman, Vice-Chairperson Roque and Chairman Rodriguez

NAYS: None

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Robert A. DiVincent  
Secretary