

**MINUTES SCHEDULED CAUCUS MEETING – JANUARY 30, 2017**

**Minutes of Scheduled Caucus Meetings of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 19, 2016.**

Secretary Robert DiVincent called the scheduled meeting to order at 7:30 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETINGS, SCHEDULED REGULAR MEETING, AND THE ANNUAL RE-ORGANIZATIONS MEETINGS DATED DECEMBER 19, 2016 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, AND THE CLERK OF THE TOWN OF WEST NEW YORK.**

All Commissioners were present.

Mr. DiVincent referred to item #3 – Minutes of previous scheduled regular meeting dated December 19, 2016 asking if there were any corrections, additions, comments or questions. There were none.

Mr. DiVincent then referred to items #4 through #6 – Claims–General Fund Program, Capital Fund Program and Section 8/WTW Program, asking if there were any corrections, additions, comments or questions. There were none.

With regard to Item # 7- New Business - the following resolutions were brought before the Board:

Resolution No. 2016–001 Alberto Diaz has resigned from his employment with the Authority and has been determined by the Commissioners to be eligible for the maximum separation benefit.

Resolution No. 2016–002 Approval for NJPHA Joint Fund renewed, effective January 1, 2017 to expire on December 31, 2017.

Resolution No. 2016–003 Violence against women act (VAWA) policy and the Emergency Transfers Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking.

At this time Mr. DiVincent mentioned to the board that Housing Authority is progressing with RAD Program and also looking into which is the better option, Tax Credits or Conventional Loans.

At this time Vice-Chairperson Roque made a motion to adjourn and Commissioner Fernandez seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent  
Secretary

**MINUTES SCHEDULED REGULAR MEETING JANUARY 30, 2017**

**Minutes of Scheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 19, 2017.**

Secretary Robert DiVincent called the meeting to order at 8:00 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 19, 2016 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, THE CLERK OF THE TOWN OF WEST NEW YORK**

Saluted the Flag

The roll was called as follows:

PRESENT: Chairman-Rodriguez, Vice-Chairperson Roque, Commissioners Fernandez, Oms, Fuentes and Scheurle.

ABSENT: None

At this time Mr. DiVincent referred to item # 3 A - Minutes of Previous Regular Scheduled Meeting dated December 19, 2016. Board was asked to approve as presented. Said motion was made by Commissioner Vice-Chairperson Roque and seconded by Comm. Fernandez. The roll was called as follows:

YEAS: Commissioners Fernandez, Oms, Chairman-Rodriguez and Vice-Chairperson Roque

NAYS: None

At this time Mr. DiVincent referred to item # 3 B - Minutes of Previous Reorganization Scheduled Meeting dated December 21, 2016. Board was asked to approve as presented. Said motion was made by Vice-Chairperson Roque and seconded by Comm. Fernandez. The roll was called as follows:

YEAS: Chairman-Rodriguez, Vice-Chairperson Roque, Commissioners Fernandez, Oms, Fuentes and Scheurle.

NAYS: None

At this time Mr. DiVincent referred to items #4- Claims – General Fund, #5- Claims – Capital Fund Program #6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Vice-Chairperson Roque and seconded Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman-Rodriguez, Vice-Chairperson Roque, Commissioners Fernandez, Oms, Fuentes and Sheurle.

NAYS: None

At this time Mr. DiVincent referred to Item #7 –

At this time Resolution No. 2017-001 was read as follows:

**RESOLUTION NO. 2017 – 001**

On motion of Commissioner Fuentes

Seconded by Commissioner Fernandez

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter ‘Authority’) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Authority has stated policy that an employee of the Authority in good standing, as determined by the Commissioners, who resigns from his/her employment of at least ten (10) years with the Authority shall be entitled to a separation benefit for unused time of one half (1/2) the unused time, up to maximum payment of \$8,500.00; and

**WHEREAS**, Alberto Diaz has resigned from his employment with the Authority and has been determined by the Commissioners to be eligible for the maximum separation benefit.

**NOW THEREFORE BE IT RESOLVED** that Alberto Diaz is entitled to a \$1,472.38 separation benefit for unused vacation and personal days.

**BE IT FURTHER RESOLVED** that subject to budgetary and cash flow constraints, the Chairman and Secretary are hereby authorized to effectuate such \$1,472.38 payment.

At this time Mr. DiVincent referred to Item #7 –

At this time Resolution No. 2017-002 was read as follows:

**RESOLUTION NO. 2017 – 002**

On motion of Vice-Chairperson Roque

Seconded by Commissioner Fuentes

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter ‘Authority’) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the West New York Housing Authority (member) is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

**WHEREAS**, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its representative to said Fund; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the West New York Housing Authority does hereby appoint Robert DiVincent as its FUND COMMISSIONER and Chairman Rodriguez as its Alternate Fund Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2017.

At this time Mr. DiVincent referred to Item #7 –

At this time Resolution No. 2016-003 was read as follows:

**RESOLUTION No. 2017 - 003**

On motion of Chairperson Roque

Seconded by Commissioner Fernandez

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter ‘Authority’) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the Town of West New York, that the violence against women act (VAWA) policy and the Emergency Transfers Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, copies of which documents are attached hereto, made a part hereof, and incorporated herein by reference, be and hereby are, adopted, effective this date, and

**BE IT FURTHER RESOLVED**, that the Authority’s Public Housing Admissions and Continued Occupancy Policy (ACOP) and its Section 8 Administrative Plan, be, hereby are amended, effective this date, by attaching thereto, making a part thereof, and incorporating therein by reference the Violence Against Women Act (VAWA) policy and emergency transfer plan adopted hereunder.

At this time Mr. DiVincent asked if there were any corrections, additions, comments or questions. There were none.

At this time Mr. DiVincent mentioned to the board that Housing Authority is progressing with RAD Program and also looking into which is the better option, Tax Credits or Conventional Loans.

At this time Vice-Chairperson Roque made a motion to adjourn and Commissioner Fuentes seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent  
Secretary