

MINUTES OF REGULAR SCHEDULE CAUCUS MEETING – AUGUST 21, 2017

Minutes of Scheduled Caucus Meetings of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 19, 2016.

Secretary Robert DiVincent called the scheduled meeting to order at 7:30 p.m.

ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETINGS, SCHEDULED REGULAR MEETING, AND THE ANNUAL RE-ORGANIZATIONS MEETINGS DATED DECEMBER 19, 2016 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, AND THE CLERK OF THE TOWN OF WEST NEW YORK.

All Commissioners were present with the exception of Chairman Parkinson and Commissioner Fernandez.

Mr. DiVincent referred to item #3 – Minutes of previous reschedule meeting dated July 31, 2017 asking if there were any corrections, additions, comments or questions. There were none.

Mr. DiVincent then referred to items #4 through #6 – Claims–General Fund Program, Capital Fund Program and Section 8/WTW Program, asking if there were any corrections, additions, comments or questions. There were none.

With regard to Item # 7 New Business – the following resolutions were brought before the Board:

Resolution No. 2017–023- Award 2 year maintenance and service for boilers and associated boiler equipment including air handling. The Board was informed that only one (1) bid was received with Liberty Mechanical being the sole responsive bidder, recommendation was made to award Contract to Liberty Mechanical.

At this time Vice-Chairperson Roque made a motion to adjourn and Commissioner Alcantara seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent
Secretary

MINUTES OF RESCHEDULED REGULAR MEETING AUGUST 21, 2017

Minutes of Scheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on December 19, 2017.

Secretary Robert DiVincent called the meeting to order at 8:00 p.m.

ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 19, 2016 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, THE CLERK OF THE TOWN OF WEST NEW YORK

Saluted the Flag

The roll was called as follows:

PRESENT: Vice-Chairperson Roque, Commissioner Alcantara, and Commissioner Fuentes, Commissioner Rivera and Commissioner Schuerle.

ABSENT: Chairman Parkinson and Commissioner Fernandez.

At this time Mr. DiVincent referred to item # 3 - Minutes of Previous Reschedule meeting dated July 31, 2017. Board was asked to approve as presented. Said motion was made by Vice-Chairperson Roque and seconded by Commissioner Scheurle. The roll was called as follows:

YEAS: Vice-Chairperson Roque, Commissioner Alcantara, and Commissioner Fuentes, Commissioner Rivera and Commissioner Schuerle.

NAYS: None

At this time Mr. DiVincent referred to items #4– Claims – General Fund, #5– Claims – Capital Fund Program #6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Commissioner Scheurle and seconded Commissioner Rivera. The roll was called as follows:

YEAS: Vice-Chairperson Roque, Commissioner Alcantara, and Commissioner Fuentes, Commissioner Rivera and Commissioner Schuerle.

NAYS: None

At this time Mr. DiVincent referred to Item #7

At this time Resolution No. 2017-023 was read as follows:

WHEREAS, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter ‘Authority’) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

WHEREAS, on August 21, 2017 the Authority received the following bid for a boiler Maintenance Service Contract:

<u>BIDDER</u>	<u>1st Year</u>	<u>2nd Year</u>	<u>Total</u>
Liberty Mechanical	115,900	123,500	239,400

WHEREAS, the Authority has been advised by DLB Associates that Liberty Mechanical Contractor as the sole responsive bidder be awarded the two (2) year contract; and

NOW, THEREFORE BE IT RESOLVED that the Authority hereby awards a contract to Liberty Mechanical Contractors for the bid price of \$239,400.00 in accordance with the bid specifications.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Vice-Chairperson Roque and seconded by Commissioner Rivera. The roll was called as follows:

YEAS: Vice-Chairperson Roque, Commissioner Alcantara, and Commissioner Fuentes, Commissioner Rivera and Commissioner Schuerle.

NAYS: None

At this time Mr. DiVincent asked if there were any corrections, additions, comments or questions. There were none.

At this time Vice-Chairperson Roque made a motion to adjourn and Commissioner Rivera seconded.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Robert A. DiVincent
Secretary